



**BG ASSOCIATES INC.**

201 E. GRAND AVENUE, SUITE 2D  
 ESCONDIDO, CA 92025  
 OFFICE: (760) 737-0113  
 FAX: (760) 737-0581

# *Employment Application*

<b>Primary POSITION APPLIED FOR</b>	
-------------------------------------	--

Other positions you would be interested in: (application will be kept on file for 1 year) \_\_\_\_\_

GENERAL INFORMATION		
Legal Name (last, first, middle initial)	Social Security No.	
Street Address	City, State, Zip	
Home Phone No.	Work Phone No.	Message Phone No.
Are you authorized to work in the United States? (Proof of Authorization will be required post hire.)		
Yes		No
TRAINING AND EDUCATION		
CIRCLE HIGHEST GRADE COMPLETED: 8 9 10 11 12 GED PHS (Post High School) AA BA MA/Dr.		
Name of Colleges/other training	Major/subject	Degree/certificates
PROFESSIONAL LICENSES/CREDENTIAL	Title of License-Credential & /Issuing Agency	Authorizations
ADDITIONAL SKILLS Describe skills relevant to the job for which you are applying		
<b>SKILL</b>	<b>TYPE OF EXPERIENCE/Title Skill</b>	<b>LEVEL OF EXPERTISE (circle one)</b>
Office equipment, (typing speed, etc.):		Beginning Intermediate Advanced
Computers, software programs:		Beginning Intermediate Advanced
Technical skills:		Beginning Intermediate Advanced
Other:		Beginning Intermediate Advanced



**BG ASSOCIATES INC.**

201 E. GRAND AVENUE, SUITE 2D  
 ESCONDIDO, CA 92025  
 OFFICE: (760) 737-0113  
 FAX: (760) 737-0581

<b>BACKGROUND INFORMATION</b>			
<b>EACH CASE IS CONSIDERED SEPARATELY BASED ON JOB DUTIES AND PERFORMANCE AREAS</b>			
Do you have a valid California State Driver's License?    Yes    No    Class: ____			
Valid License in Other State    Yes    No    If yes which: _____			
(If position applied for involves driving (current DMV report will be required)), have you been convicted, pleaded to no contention or paid a fine for any traffic violations in the past three (3) years?    Yes    No    If yes please explain:			
Have you been convicted of a felony or served time in prison/jail within the last ten (10) years?    Yes    No Conviction will not necessarily bar you from employment. If yes, please explain:			
<b>EMPLOYMENT HISTORY (account for last 3-5 years of employment)</b>			
Beginning with your present or most recent employment, list your employment history. Include self-employment, military service, volunteer experience and periods of unemployment. The following sections <b>MUST</b> be completed even if a resume is submitted.			
Employer		Employed from:	To:
Address:		Supervisor	
Phone	Hours worked/week	Starting salary	
Position Job Title (Description)		Last salary	
Primary duties			
Number of employees supervised by you	May we contact this employer		Supervisor's phone
Reason for leaving			
Employer		Employed from:	To:
Address:		Supervisor	
Phone	Hours worked/week	Starting salary	
Position Job Title (Description)		Last salary	
Primary duties			
Number of employees supervised by you	May we contact this employer		Supervisor's phone
Reason for leaving			
Employer		Employed from:	To:
Address:		Supervisor	
Phone	Hours worked/week	Starting salary	
Position Job Title (Description)		Last salary	



**BG ASSOCIATES INC.**

201 E. GRAND AVENUE, SUITE 2D  
 ESCONDIDO, CA 92025  
 OFFICE: (760) 737-0113  
 FAX: (760) 737-0581

Primary duties		
Number of employees supervised by you	May we contact this employer	Supervisor's phone
Reason for leaving		
Employer	Employed from:	To:
Address:		Supervisor
Phone	Hours worked/week	Starting salary
Position Job Title (Description)		Last salary
Primary duties		
Number of employees supervised by you	May we contact this employer	Supervisor's phone
Reason for leaving		

<b>PROFESSIONAL REFERENCES</b>	<b>Please list below any people in addition to supervisors listed above who can responsibly evaluate your work performance</b>
--------------------------------	--

Name	Place of employment/title	Phone

It is understood and agreed that the foregoing is true to the best of my knowledge, and that my falsification of this application will be grounds for elimination from further consideration or, if employed by BG Associates Inc., for dismissal. I authorize BG Associates Inc. to solicit information regarding my character, general reputation, credit, previous employment, and similar background information, and to contact any and all references I have given on my application. I release all parties and persons connected with any such request for information from all claims, liabilities, and damages that may arise out of the furnishing of such information. If employed, I release BG Associates Inc. from any liability for future references it may provide regarding my work history at the firm.

I understand that employment with the Employer is "at-will", which means that either BG Associates Inc. or I can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*\*PLEASE ATTACH RESUME\*\*\*\*